

**B & F**  
**Agenda Item No. 2 (I)**

**MEMORANDUM**

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

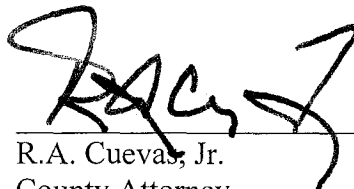
**DATE:** July 11, 2007

**FROM:** R.A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution directing County  
Manager to prepare report  
analyzing feasibility of  
consolidating county  
departments

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The accompanying resolution was prepared and placed on the agenda at the request of Senator Javier D. Souto.

  
\_\_\_\_\_  
R.A. Cuevas, Jr.  
County Attorney

RAC/bw

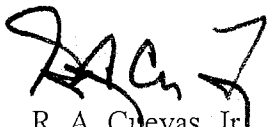


# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: September 4, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No.

Veto \_\_\_\_\_

9-4-07

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING COUNTY MANAGER TO  
PREPARE A REPORT ANALYZING FEASIBILITY OF  
CONSOLIDATING COUNTY DEPARTMENTS AND  
ADMINISTRATIVE FUNCTIONS IN ORDER TO REDUCE  
ADMINISTRATIVE COSTS OF COUNTY GOVERNMENT

**WHEREAS**, the State recently approved legislation requiring the County to rollback property tax revenue to Fiscal Year 2006-2007 levels (with an allowance for new construction) plus an additional 9% reduction in county-wide property tax collections, a 5% reduction in UMSA property tax collections and a 3% reduction in dependent Fire/Rescue district property tax collections; and

**WHEREAS**, because of the State mandated tax rollback and revenue cap the County must significantly reduce its anticipated expenditures for the 2007-2008 Fiscal Year; and

**WHEREAS**, this Board wishes to explore methods to reduce the administrative cost of County government to the taxpayers, while preserving direct service delivery positions; and

**WHEREAS**, this Board wishes to direct the County Manager to prepare a report analyzing the feasibility of consolidating County departments and administrative functions in order to reduce the administrative cost of County government,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. The foregoing recitals are incorporated in this resolution and are approved.

Section 2. This Board directs the County Manager to prepare a report that: (a) for the years 2007, 1997 and 1987, indicates the number of County departments, the total administrative

costs associated with each department, and the total number of senior management positions in each department for each respective year ("senior management positions" shall mean any classification higher than and inclusive of a Division Director); (b) indicates which departments were divided into multiple new departments during the last two decades and an explanation for such division; (c) analyzes which departments could be consolidated to reduce administrative costs; (d) for each County department, categorizes departmental functions as critical functions, quality of life services or neither; and (e) examines whether those departmental functions categorized as neither critical functions nor quality of life services may be performed by other departments. The County Manager shall present the report to this Board at the Board's next regularly scheduled meeting.

The foregoing resolution was sponsored by Senator Javier D. Souto and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 4<sup>th</sup> day of September, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

GBL

Geri Bonzon-Keenan

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